

AMBASAMUDRAM SARVODAYA SANGH

GANDHI NAGAR, VEERAVANALLUR -627426, TIRUNELVELI DIST, TN.

TENDER NOTICE

Ambasamudram Sarvodaya Sangh is organizing State Level Khadi and Village Industries products Exhibition at Sumangali Kalyana Mandapam located at "Vannarpet" in Tirunelveli Corporation for the period from 23.12.2021 to 06.01.2022 (15 days) by erecting 75 stalls of 3m x 3m.

The agency who will be selected has to undertake the following work.

1. Erection/Fabrication of stalls (3 x 3mts) by covering the entire exhibition area (50 stalls to be erected & fabricated at inside Marriage Mandapam and 25- tin-roofed Stalls to be erected at outside kalyana Mandapam) & decoration of stalls, Pandal arrangement, providing electricity, lighting, sanitation etc.,
2. Erection of theme pavilion for live demonstration of 15 x 15 sq.ft.
3. Providing back-up support like Insurance, Security, First-aid, Fire safety etc.

Tender/bid is invited from reputed events managers/exhibition contractors for organizing the Exhibition covering all the above said work at Sumangali Kalyana Mandapam, Vannarpettai. Tenderer should have 3 years experience in organizing exhibitions, which includes at least one or two State/Central Government exhibitions . The tenderer will have to submit 2% EMD on the estimated value of work through DD infavour of Ambasamudram Sarvodaya Sangh payable at Ambasamudram along with bid documents. The Tender documents may be obtained from the Sangh or by email at ambaisarvodaya@yahoo.co.in or login www.kvic.org.in for which the payment in the form of DD for Rs.200/- has to be made while submitting the tender/bid documents from 11.11.2021 to 01.12.2021. The last date for submission of bid document will be on 01.12.2021 at 03.00 PM. The Sealed tenders will be opened on the next day i.e 02.12.2021 at 04.00 PM .

The Sangh reserves the right to accept or reject the tender/bid without assigning any reason.

Secretary,

Ambasamudram Sarvodaya Sangh

Date :11.11.2021.

SCOPE OF WORK:-

The scope of work involves erection / fabrication of stalls and **management of exhibition** covering the following activities for State Level Exhibition strictly as per the specification and time schedule given in the enclosed tender document.

Sl. No.	Description of work
1.	Erection/fabrication of stalls (3mtr x 3mtr (75 no's) by covering the entire exhibition area (50 stalls to be erected & fabricated at inside Marriage Mandapam and 25- tin-roofed Stalls to be erected at outside kalyana Mandapam), pandal arrangement and decoration of stalls, providing electricity, generator service , lighting (2 tube lights per stall) & Focus lights 10 No's , tables (2nos per stall) , chairs (1No) , drinking water facility and sound system .
2.	Erection of theme pavilion for live demonstration of 15' x 15' sq.ft.
3	Providing back-up support like Insurance, Security, First-aid, Fire-safety etc.
4.	Coordinating for inaugural and valedictory function.
5.	Sanitation (2 no of toilets each for ladies and gents separately) with adequate water facilities, maintaining cleanliness throughout the exhibition period.
6.	To execute any other incidental work connected with the exhibition required by KVIC from time to time, without any additional cost

2. EMD

2% Earnest Money Deposit on the estimated value of work has to be paid in the form of DD drawn in favour of Ambasamudram Sarvodaya Sangh (payable at Ambasamudram) should be enclosed with the technical bid. The EMD deposit shall be refunded in case the work is not awarded and in case the work is awarded, the same will be kept as security deposit till the completion of the exhibition. The EMD will be forfeited in case of non-performance by the contractor. Tender without EMD shall be rejected out rightly.

3. MODE OF SELECTION

The Exhibition Committee will open technical bid of the parties and do preliminary scrutiny to find out whether the tenderer is fulfilling the eligibility criteria after which short listing will be done and financial bids will be opened in respect of

short listed eligible parties. The final selection will be based on the appraisal by the Committee for technical and financial bids as per the rule.

The selected agency shall have to enter into agreement with Ambasamudram Sarvodaya Sangh at the time of award of work which shall contain the specific terms and conditions governing the contract.

The decision of exhibition committee with regard to selection of the agency will be final and binding and no communication in this regard will be entertained.

The bidder shall quote the price as per schedule of rates (Financial Bid). The evaluation shall be done on the basis of total price quoted by the bidder for entire scope of work.

4. ELIGIBILITY CRITERIA:

- 1 The tenderer should have registered with GST and shall produce the registration certificate copy.
- 2 The tenderer should be a reputed agency having 3 years work experience in erection / fabrication of Exhibition stalls and managing exhibition and should furnish copy of the certificate along with Technical bid . They should have executed at least one or two exhibition work from State / Central Government.
- 3 They have to furnish a Performance Bank Guarantee for 20% on the work order value, which shall be forfeited in the event of non-performance or non satisfactory work or non completion of work to the fullest satisfaction of Ambasamudram Sarvodaya Sangh from Commissioning of exhibition till dismantling after completion of the exhibition.
- 4 They should have full-fledged work force, office and workshop for taking up the assignment.
- 5 Experience in fabricating/managing exhibitions of Khadi and Village Industries Sector will be preferred, other things remaining same.
- 6 They should have valid income tax clearance certificate/assessment order.

5. PAYMENT:

- 1 Payment shall be released in the following manner:
 - i) First installment of 35% will be paid along with the work order against Performance Bank Guarantee.
 - ii) 50% payment will be made on completion of erection of stalls and other arrangement to be certified by an officer authorized by exhibition committee.
 - iii) 10% payment will be made on receipt of report of completion of exhibition including photos and other formalities prescribed by exhibition committee.
 - iv) Balance 5 % will be made after receipt of complete report & payment accounts with item wise statement of expenditure, refund of IRG amount and unspent balance etc duly verified by the official of KVIC, Madurai.
 - v) TDS will applicable as per rule.

6. PENALTY:

1. The tenderer has to hand over the completed exhibition stalls/ pavilion ready, as per the technical bid submitted by them in all aspects before 48 hours of the beginning of the exhibition date. Otherwise, the penalty will be charged as decided by the Exhibition Committee.
2. The tenderer should complete all the items of work strictly as per the specification and accepted by Ambasamudram Sarvodaya Sangh/ Exhibition committee. Incomplete or work not done as per the specification, will be liable for proportionate reduction while settling the final bill.
3. The tenderer shall be responsible for dismantling the exhibition stalls/ pavilion and clear the site so that the space can be handed over to owner of the exhibition ground within one day on completion of exhibition. Display Panels, products and other items will be handed over to Ambasamudram Sarvodaya Sangh, as the case may be in a proper condition. Any damage to the material or ground will be charged on the exhibition contractor.

7. TERMINATION OF CONTRACT:

In case at any point of time, finds that the work of the exhibition contractor is not satisfactory as per the approved designs, the contract can terminate and award the same to one or more parties in the panel to complete the assignment in required time. In such an event, the exhibition contractor who has failed in the performance shall be liable for penalty, damages and expenditure will have to incur for this work.

8. DISPUTES:

In case of any dispute the matter will be first tried to be resolved amicably by the Committee. In case, if it is not resolved, then it will be resolved through arbitration / in accordance with law. The jurisdiction shall be Madurai (Bench) of Chennai High Court.

The aggrieved party shall not take recourse to approach any Civil Court to stall the exhibition (it should only through amicable settlement or through arbitration). The arbitrator will be decided by the Div. Director I/C, KVIC, Madurai.

9. FORCE MAJEURE:

Neither party will be liable in respect of failure to fulfill its obligations, if the said failure is entirely due to Acts of God, Governmental restrictions or instructions, natural calamities or catastrophe, epidemics or disturbances in the country. The party affected by an event of force Majeure will immediately notify the other party of such an event and will also notify the unaffected party on cessation of disability resulting from such Force Majeure act.

10. SUBMISSION OF BIDS:- The bidder will have to submit the bid in two separate sealed envelopes.

- a) First envelope super scribed as **“Technical Bid” (Annexure -I)** will contain earnest money in the form of demand draft, latest Income tax assessment/copy of IT return, GST/service tax registration, profile of the agency, detailed work experience duly supported with documents.
- b) Second envelope shall contain Financial Bid super scribed as **“Financial Bid” (Annexure -II)**, While submitting the bid document, both envelopes shall be kept in single envelop marking as Tender Documents for exhibition.

The bids without EMD and Income tax assessment order /copy of IT return will be summarily rejected.

The financial offer should be inclusive of all taxes, duties, service tax etc., and no additional payment shall be made to the contractor /fabricator over and above the quoted price.

Bids complete in all respects should be addressed to :- The Secretary, Ambasamudram Sarvodaya Sangh, Gandhi Nagar, Veeravanallur, Tirunelveli Dist.

Signature

(Name)

Seal

Place:

Date:

ANNEXURE-I

STATE LEVEL KHADI EXHIBITION,

(TECHNICAL BID)

Application Form for Selection of Fabricator / Contractor for State Level Khadi Exhibition – 2021 at Sumangali kalyana Mandapam, Vannarpettai, Tirunelveli.

(To be enclosed with the Technical Offer)

1. a)	Name and address of the tenderer with phone No. Fax No. E-mail.	
2. a)	Nature of Business	
b)	Details of Man power.	
3.	Whether having any branches in other part of the State. If yes give address particulars.	
4.	Work experience with details of work done for last 3 years, name of the organization etc., Please also enclose copy of the certificate testimonials.	
5.	Whether fabricated stalls earlier, if so details and copy of supporting documents.	
6.	Whether financial bid enclosed in prescribed format.	Yes / No

7.	Bank reference	
8.	Whether any work done previously for Khadi and Village Industries Sector, if so, details and copy of supporting documents.	
9.	Income Tax Pan No.(attested copy to be enclosed)	
10.	Whether Income Tax Clearance Certificate / Assessment Order Enclosed.	Yes No
11.	GST No	
12.	EMD Details	

Signature

(Name)

Seal

Place:

Date:

ANNEXURE- II**STATE LEVEL KHADI AND VILLAGE INDUSTRIES EXHIBITION,****FINANCIAL BID**

Duration of Exhibition: 15 DAYS – tentatively from 23.12.2021 to 06.01.2022 at Vannarpettai, Tirunelveli.

SUMMARY

Sl.No	HEADINGS	AMOUNT (in Rs.)
1	MAIN GATE	
2	RECEPTION AREA	
3	OFFICE / TRADE ENQUIRY	
4	THEAME PAVILION FOR TECHNICAL DEMONSTRATION	
5	STALLS (75 Nos)	
5.1)	Inside the Mandapam (50 nos)	
5.2)	Outside the Mandapam (25 nos)	
6	PERFORMANCE AREA (STAGE)	
7	ELECTRIFICATION (GENERATOR) AND LIGHTING	
8	CLEANING / MAINTENANCE	
9	WATER	
10	ENTRY decoration	
11	SOUND SYSTEM,	
12	VISITORS LOUNGE	
12	ADDITIONAL WORKS	
14	ALL TAXES, DUTIES ETC.,	
	GRAND TOTAL	

- NOTE: 1. Please read the tender documents fully before filling up the financial bid.
2. All the bidders are requested to inspect the exhibition ground/Kalyana Mandapam before quoting the estimation/rates. The above mentioned works are tentative.
3. The Committee has all the rights to reject the tenders without giving any reason.
4. The successful bidder has to undertake any other works (apart from the above mentioned) assigned by the Committee without any addl. Payments.

Place:

Date:

Signature

(Name)

Seal

GENERAL CONDITIONS TO BE NOTED WHILE QUOTING THE FINANCIAL BID

1. Prices quoted should be inclusive of all type of taxes & duties.
2. Un-interrupted power supply is to be ensured by the Fabricator.
3. Main pavilion of all 75 stalls of 3 x 3 Mtr should be fully covered from all the sides along the peripherals. Main pavilion should have water proof superstructure and inner ceiling covered with new cloth.
4. partitions should be octonorm panels of 10 feet height
5. Entire area should be coir carpeted as per the design.
6. There should have provision for Car parking with barricading for VIP/VVIP car parking
7. Adequate lighting is to be provided in the entire area of the exhibition ground
8. Fabricator should sign on all the pages of the Tender documents and get it rubber stamped on all pages.
9. Decision of the Committee constituted for the purpose by the KVIC is final and binding.

Signature

(Name)

Seal

Place:

Date: